

SHIPPER' S LETTER OF INSTRUCTIONS

Shipper Name:		Invoice No.	
Consignee Name:		Invoice Date	

DHL AIRWAY BILL (AWB) :	
IE CODE NO (10 DIGIT) :	
IEC BRANCH CODE :	
PAN NUMBER :	
GSTIN NUMBER :	

IGST Payment Status (Mandatory to TICK MARK from below option (A, B or C) in front of column provide

A) NOT APPLICABLE (Valid Reason to be provided)	
B) LUT- Export Under Bond. (Copy of valid LUT	
C) Export Against Payment - IGST Rate, IGST	
End use code	
MEIS Benefit (Shipper need to mention complete	
BANK AD CODE # (PART I & II) :	
INCOTERMS : F O B / C & F / C & I / C I F :	
NATURE OF PAYMENT * : D P / D A / A P	

FOB VALUE	:	
FREIGHT (IF ANY)	:	
INSURANCE (IF ANY)	:	
COMMISSION (IF ANY)	:	
DISCOUNT (IF ANY)	:	
NO. OF PKGS. :	:	
NET WT. :	:	
GROSS WT. :	:	
VOLUME SIZE IN CMS	:	
VOLUME WT. :	:	

Special Instructon, If any

TYPE OF SHIPPING BILL (TICK MARK)		BELOW DOCUMENTS REQUIRED WITH SHIPMENT
A) FREE TRADE SAMPLE (NON-COMM)		FREE TRADE SAMPLE - VALUE FOR CUSTOMS - NOT FOR SALE
B) DUTY FREE COMMERCIAL	YES	
C) EOU SHIPPING BILL		ANNEXURE C1
D) DUTY DRAWBACK		DBK SL NO
E) EPCG SHIPPING BILL		REGN NO. & DT OF EPCG LIC, COPY OF EPCG LIC / REGN COPY
F) ADVANCE LICENCE SHIPPING BILL		REGN NO. & DT OF ADV LIC, COPY OF LIC / REGN COPY, CONSUMF
G) ROSL (Rebate of State Levies)		NO ADDITIONAL DOCUMENTS REQUIRED.
H) REPAIR & RETURN		ORIGINAL B/E, IMP INV/PKG LIST/GR WAIVER ON GR FORM, CHARTER

Please TICK & LIST the documents provided to DHL with the shipment :

1. INVOICE (4 COPIES)	OK		4. LAB ANALYSIS REPORT		7. VISA/AEPC ENDORSEMENT	
2. PACKING LIST (4 COPIES)	OK		5. MSDS		8. LETTER TO DC	
3. NON-DG DECLARATION			6. PHYTOSANITARY CERT			

In forwarding this document, I/We authorize DHL Express (India) Pvt. Ltd. ('DHL'), its group companies and their agents, to act as to clear this Shipment from Customs and also give our consent to sign, submit and file in physical or digitally, the e-way bill / shi

Please indicate API (As per Invoice) if any detail is mentioned in the Invoice.	
We hereby confirm that the above details declared are true and correct.	
We confirm that our company's IEC & Bank AD Code Details	
are registered with EDI System of Air Cargo where the clearance is being done.	
* LC (Letter of Credit) Shipments are not handled by DHL	AUTHORISED SIGN/

